

SAFETY MEETING TOPIC

This form shall be completed and kept on file

Job Name _____ Location _____ Job No. _____
Meeting Leader _____ Title _____
Date Held _____ Place _____ Time _____
Subject of Meeting _____ SAFETY TALK _____

The use of ladders which are in poor condition is a leading cause of accidents in the construction industry. Ladders must be inspected before each shift. A simple inspection can help reduce accidents and injuries.

LADDERS IN POOR CONDITION

Before using a ladder, be sure to give it a quick inspection. Look for cracks, stresses and bends in the side rails and rungs. Make sure the rungs are clean. Wipe off any oil or liquids which would make them slippery. Take a look at how well the rungs are seated in the side rails. Remove nails, splinters or anything which could cause you to snag your clothing or trip. Look at the base of the ladder to ensure it will provide good, stable support.

Use the following checklist when inspecting ladders. Look for the following:

- _____ The ladder has no burrs or sharp edges
- _____ The ladder is equipped with safety feet in good repair
- _____ The ladder has no structural damage
- _____ The rope for extension ladders is free of frays or worn sections
- _____ Step ladders are equipped with spreaders or other locking devices in working order
- _____ Support braces and other hardware aren't damaged
- _____ All screws and bolts are tight
- _____ Steps and rungs aren't damaged and are firmly attached
- _____ The ladder is free of oil, grease and other slipping hazards
- _____ Wooden ladders used outside are chemically treated
- _____ The ladder has not been exposed to fire or corrosive chemicals